



Leased Space Approval Process

Appendix C: Workflow

This chart describes the process for the identification of need, review, and approval of leased space for the university and should be used in coordination with the full text of the [Process](#). This process applies to all transactional arrangements involving leases for all units of the University, excluding Weill Cornell Medicine. This process was approved by the Capital Funding & Priorities Committee in January 2016, with subsequent modifications by the Space Use Advisory Committee.

